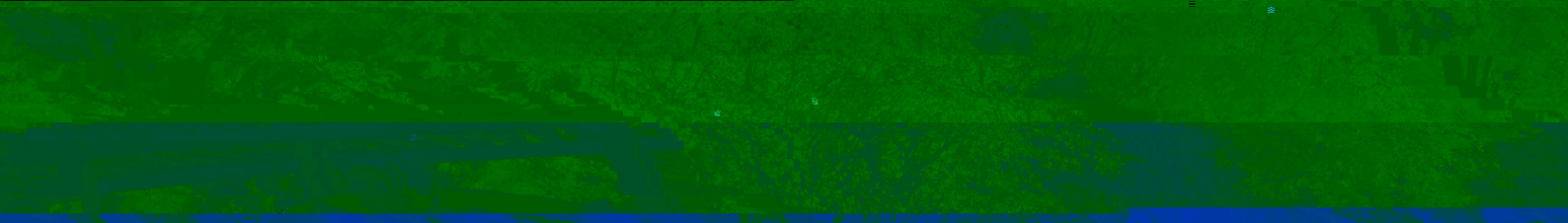




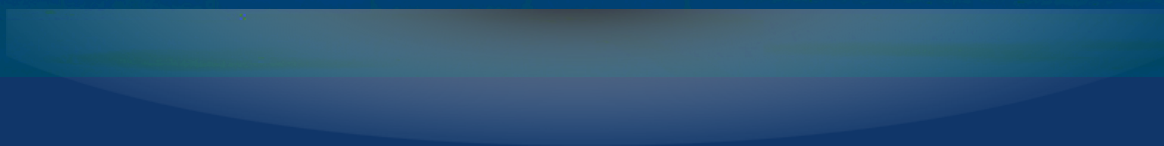
how to apply

step by step  
guide 



开拓视野

厚积薄发



1. GO TO THE WEBSITE  
[HTTPS://CIE-REGISTRATION.CUP.EDU.CN/](https://cie-registration.cup.edu.cn/)



Log In Register

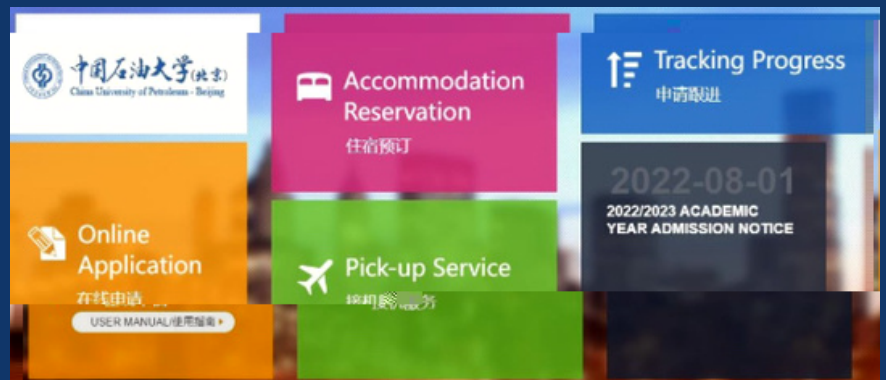
Log In

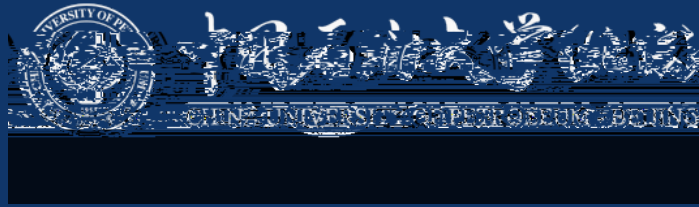
Verification Code

Not Clear, Change Another One Forget Passwords

Log In

No account? Sign up here





## 2. CLICK ON “APPLY” AND THEN START APPLICATION

The screenshot shows the user interface of the China University of Petroleum (CUP) application portal. At the top, there is a header with the university's logo and name in Chinese and English, along with a language selector set to 'ENGLISH' and a user profile icon. Below the header, the user's profile information is displayed, including their name (TSYGANKOVA YANA YANA), nationality (RUSSIAN FEDERATION), and gender (Female). A 'Message Hint' section shows a message site notification. A 'Quick Links' section contains several icons for various services: Apply, Pick-up Service, Accommodation, Scholarship, Curriculum, Ban exams, Score, and Absence. A red circle highlights the 'Apply' button. Below the quick links, there is a 'MY APPLICATION' section with tabs for 'All', 'Incomplete', and 'Finish'. A table lists the user's application details, including the application number, major, college, scholarship results, status, and operate options. A 'START APPLICATION' button is visible in the top right corner of the application table.

Application Number	Major	College	Scholarship results	Status	Operate
1318953357867766	Marketing	School of Economics and Management	Approved—China University of Petroleum scholarship-First Class	Admitted	The attachment has not been completed Continue DeleteConfirmation of Admission Results

## 3. SELECT A MAJOR

The screenshot shows the 'Search Criteria' form. It has two dropdown menus: 'Choose a Degree' set to 'Master's Degree' and 'Teaching Language' set to 'Chinese'. Below the form is a red button labeled 'Clear the Search Criteria'.

## 4. START APPLICATION

### Search Result

The above column is to help students choose their major. If you can't find the major you need, please keep the blank and choose from the list of all majors

Show 25 Entries

Major Name	Opening Date	Start Time of Application	Deadline for Application	Educational System	Teaching Language	Tuition Fee	Operate
Master's Degree	2023-09-01	2022-10-30	2023-05-30	2 Year	Chinese	RMB 1 Total	Online Apply
Teaching Chinese to Speakers of Other Languages Master's Degree	2023-09-01	2022-10-30	2023-05-30	2 Year	Chinese	RMB 29000 Year	Online Apply

Please follow the following steps to complete the online application:

- 1: Select the scholarship you want to apply for
- 2: Fill out the basic information request form
- 3: Upload the attachment materials required for the application
- 4: Pay the application fee
- 5: Submit your application

Start Application

## 5. CHOOSE YOUR IDEAL SCHOLARSHIP (YOU CAN CHOOSE MORE THAN ONE)

1 Start the Application      2 Ideal Scholarship Selection      3 Fill the Basic Information      4 Upload Application Materials      5 Pay the Application Fee      6 Application submitted

The program you are applying for is Petroleum and Natural Gas Engineering

Please select the scholarship you to apply for:

**Chinese Government Country Scholarship:**

- CSC scholarship-Bilateral Program (CSC Type A or C)

**Other scholarships:**

- Beijing Foreign Student Scholarship-First prize Scholarship certificate
- CSC "Silk road" scholarship (CSC Type B)
- China University of Petroleum scholarship-First Class
- China University of Petroleum Scholarship-Second Class
- China University of Petroleum Scholarship-Third Class
- Beijing foreign student scholarship-Second prize
- Chinese Government Scholarship-High Level Postgraduate Program(CSC Type B)

**Self-paying :**

- Self-paying

Next Step

## 6. FILL THE BASIC INFORMATION

Work Experience

Home Address of Your Native Country

Family Members

Financial Supporter

Contact on Emergencies in China

Home Address of Your Native Country

Mailing Address

Announcement Statement

\* Street Address: example

\* Phone: 01234567890

\* Province / City: example

\* Cellphone: 01234567890

\* Country: RUSSIAN FEDERATION

\* Post Code: example

**Current Address**

\* Street Address: example

\* Phone: 01234567890

\* Province / City: example

\* Cellphone: 01234567890

\* Country: VATICAN

\* Post Code: example

**Mailing Address**

Receive Mode  Self Pick Up  Post

\* The Recipient's Name: example

\* City: example

\* Country: RUSSIAN FEDERATION

\* Phone: 01234567890

\* Post Code: example

**Announcement Statement**

Applicant Guarantee:

(1) The information provided in the above items is true and correct;

(2) Abide by the regulations of the Chinese government and the rules and regulations of the school during school;

(3) Guarantee to pay relevant fees on time.

Save Next Step

## 7. UPLOAD APPLICATION MATERIALS

The program you are applying for is Petroleum and Natural Gas Engineering

### Notice

1 Please upload the corresponding electronic documents according to the material list shown on the right

2 Please ensure clear and of uploaded documents

3 The system only accepts files in the following formats: RAR, PDF, JPG, PNG, GIF, DOC, DOCX

4 A single uploaded document cannot exceed 5M

### Upload the Attachment

#### \* 1. Personal Photo

Color 2-inch passport-size photo, with no border on a white background, the head accounts for 2/3 of the size of the photo, the size of the photo is not less than 320\*240 pixels, the aspect ratio is 4:3, the size is 100-500KB, and the size is JPG format.

Download



#### \* 2. Passport Size Photo

Recently taken and with a white background



212122.jpg



## 8. PAY THE APPLICATION FEE

1) CSCA

01 02 03

Course Name	Application Fee	Payment Status	Review Remarks
Petroleum and Natural Gas Engineering	RMB 400.00	Application Fee Not Paid	
		Amount 400.00 RMB	

**Pay**

1 Start the Application    2 Ideal Scholarship Selection    3 Fill the Basic Information    4 Upload Application Materials    5 Pay the Application Fee    6 Application submit

The program you are applying for is Petroleum and Natural Gas Engineering

There is no fee for the scholarship you have selected, please click Next to complete the application.

**Next**

2) Other scholarships

01 02 03

Course Name	Application Fee	Payment Status	Review Remarks
Petroleum and Natural Gas Engineering	RMB 400.00	Application Fee Not Paid	
		Amount 400.00 RMB	

**Pay**

Select Payment Method

A. Alipay & WeChat Pay    B. Credit or Debit Card    C. Remittance

Note: This payment method only accepts RMB payments via Alipay and WeChat pay. 400.00 RMB will be paid towards your application.



中国石油大学(北京)

CHINA UNIVERSITY OF PETROLEUM - BEIJING

## 9.SUBMIT THE APPLICATION

The program you are applying for is Petroleum and Natural Gas Engineering

Form Completed  
Data Submission Completed

Note: when filling in the application form and uploading the materials, clicking "Save" cannot modify the completed status. You need to click "Next" to modify the status.

Address: 北京市昌平区府学路10号  
Zip Code: 102249  
Tel: +86-10-89733796  
Fax: +86-10-89730622  
E-mail: admission@cup.edu.cn  
Website: www.cup.edu.cn/overseas  
Application Website: http://cie-registration.cup.edu.cn

**Submit**

WE HOPE THIS GUIDE HAS MADE THE APPLICATION PROCESS CLEARER AND MORE ACCESSIBLE FOR EVERYONE. WISHING YOU ALL THE BEST WITH YOUR APPLICATION!

IF YOU HAVE ANY QUESTIONS,  
PLEASE FEEL FREE TO CONTACT US :

**📍 ADMISSIONS OFFICE (INTERNATIONAL & GENERAL INQUIRIES)**

**PHONE: +86 10 89733796**

**FAX: +86 10 89730622**

**EMAIL: ADMISSION@CUP.EDU.CN**

**FAQ**

**[HTTPS://CUP.EDU.CN/OVERSEAS/ADMISSION/FAQ/INDEX.HTM](https://cup.edu.cn/overseas/admission/faq/index.htm)**